

INDIAN STATISTICAL INSTITUTE

203 B.T. Road, Kolkata - 700 108

No. CAF/10-2/1399
02 January, 2012

Dear Sir / Madam,

I am forwarding herewith a copy of the proceedings of the meeting of the General Body of the Institute held on 18th November, 2011, as approved by the President of the meeting, for your information and record.

Yours sincerely,

Encl. : As stated.


(**Bimal K. Roy**)
Director

To : All members of the Indian Statistical Institute.

Copy for information to :

1. The President of the Institute.
2. The Chairman and all members of the Council of the Institute.
3. Shri Ajay Kumar, Director (Coordination), Government of India, Ministry of Statistics & P.I., New Delhi - 110 001
4. Head, Delhi Centre.
5. Head, Bangalore Centre.
6. Head, Chennai Centre.
7. Head, ISI North-East Centre, Tezpur.
8. Director's Office.
9. CE (A&F)'s Office.

INDIAN STATISTICAL INSTITUTE

Proceedings of the General Body Meeting of the Institute: 18th November, 2011

Annual General Meeting of the Institute was held on 18th November, 2011 at 2-30 p.m. in the Auditorium, 2nd Floor, Pamela Robinson Bhavan of the Institute at 203 B.T. Road, Kolkata – 700 108.

Members present: Prof. M.G.K. Menon, President (in the Chair)

1. Prof. Bimal Kr. Roy (Director), 2. Dr. Surendra Nath Banerjee, 3. Prof. Atis Dasgupta, 4. Dr. Subhamoy Singha, Roy 5. Shri Salil K. Chaudhuri, 6. Shri Samar Chattopadhyay, 7. Dr. D. Dutta Majumder, 8. Prof. R. J. Pandey, 9. Dr. Tapas Kumar Basu, 10. Dr. Pranati Dutta, 11. Shri Goutam Kumar Majumder, 12. Dr. Dipak Kumar Bagchi, 13. Smt. Swagata Gupta, 14. Dr. Sibdas Bandopadhyay, 15. Shri Diptendu Dutta, 16. Shri Ajay Kr. Ghosh, 17. Shri Kasi Nath Datta, 18. Dr. Sanjib K. Gupta, 19. Dr. Arijit Chaudhuri, 20. Dr. Subrata Gangopadhyay, 21. Dr. Rabindranath Jana, 22. Dr. Debashis Bhattacharjee, 23. Sm. Malati Chatterjee, 24. Shri Partha De, 25. Dr. Sandip Mitra, 26. Sm. Himani Bhattacharya, 27. Dr. Kamal Krishna Basu, 28. Dr. Sukumar Bandyopadhyay, 29. Shri Tejendra Nath Ghosh, 30. Dr. S. Bharati, 31. Smt. Suparna Shome.

Shri S.K. Iyer, Chief Executive (Admn. & Finance); Shri S. K. Chakraborty, Deputy Chief Executive (Finance); Shri Pradip Roy, Senior Administrative Officer; Shri S.K. Joardar, Senior Accounts Officer and Shri Amitava Mukherjee, Senior Accounts Officer attended the meeting on invitation.

At the outset, Prof. M.G.K. Menon, FRS, President of the Institute welcomed all the members. Then, agenda wise items were taken up for discussions and deliberations.

Agenda **Confirmation of the proceedings of the Annual General Meeting held on 26th November, 2010**

- 1.1** Members took a note of the fact that the proceedings of the General Body Meeting of the Institute held on 26th November, 2010 were circulated to the members vide letter No. CAF/10-2/604 dated 5th January, 2010 and no comment/proposal was received from any member for any amendment. Hence, all the members unanimously accepted the aforesaid proceedings.
- 1.2 (R)** **It was resolved by the General Body that the proceedings of the General Body Meeting held on 26th November, 2010 be confirmed.**

Agenda Item No. 2 Matters arising out of the previous Annual General Meeting held on 26th November, 2010

- 2.1 Members took note of the actions taken by the Administration, as circulated, on the decisions taken by the General Body in the previous meeting held on 26th November, 2010 and expressed their satisfaction on the implementation of the decisions taken by the General Body.

Agenda Item No. 3 To consider the Draft Annual Report of the Institute for the year 2010 – 2011

- 3.1 Members took note of the Draft Annual Report and the deliberations made by the Finance Committee on the same. Prof. Shibdas Bandyopadhyay appreciated the bulky work done by the Editorial Board well within the stipulated time. Prof. Atis Dasgupta suggested that the matter relating to the relationship between Professor Mahalanobis and Rabindranath Tagore should reflect some where in the Annual Report. The Director clarified that a programme in this regard will be held in January, 2012 in a befitting manner and reporting of the same will be given in the next year's Annual Report i.e., for the year 2011 – 2012. On request of a member, the Director highlighted the recent activities and achievements held during the year. Finally, Prof. Shibdas Bandyopadhyay proposed to adopt the Annual Report of the Institute for the year 2010 – 2011. Dr. R.J. Pandey seconded the same. Then, the House unanimously accepted the same.

- 3.2 (R) **It was resolved by the General Body that the Draft Annual Report of the Institute for the year 2010 – 2011, as recommended by the Finance Committee and subsequently by the Council, be accepted and the same be approved for submission before the Parliament through the Ministry of Statistics & P. I., Government of India as well as to the Registrar of Firms, Societies and Non-Trading Corporation, West Bengal.**

Agenda Item No. 4 To consider the Draft Audited Statement of Accounts of the Institute for the year 2010 – 2011 together with the Auditor's Report and Comments of the Administration thereon

- 4.1 Members took note of the Draft Audited Statement of Accounts and the deliberations made by the Finance Committee on the same. On request of Prof. Shibdas Bandyopadhyay, the Chief Executive (Admn. & Finance) requested Shri Sudip K. Chakraborty, Dy. Chief Executive (Finance) to highlight the salient points of the Audited Statement of Accounts of the Institute for the year 2010 – 2011.

Shri Chakraborty informed that several audit paras were dropped during the year and Plan fund was utilised quite well except mainly the amount which was earmarked for construction of Tezpur and Chennai centre remained unspent. He also stated that the Income & Expenditure statement was prepared and signed in the month of August for the first time. On a query of a member on physical verification of Assets, he informed that special efforts were being made in this regard but the work could not be completed till now. Some members expressed their concern in this regard and felt that the work process for the same needs further improvement. The President urged that records for physical verification is of utmost importance and suggested prompt action in this regard. Dr. Sandip Mitra expressed his satisfaction over the fact that the audit queries were much less in the year. Prof. Shibdas Bandyopadhyay, finally, proposed to accept the Draft Audited Statement of Accounts of the Institute for the year 2010 – 2011 and Dr. R.J. Pandey seconded the proposal. Then, the House unanimously accepted the same.

4.2 (R) It was decided by the General Body that the Draft Audited Statement of Accounts of the Institute for the year 2010 – 2011 together with the Auditor’s Report and Comments of the Administration thereon, as recommended by the Finance Committee and subsequently by the Council, be accepted and the same be approved for submission before the Parliament through the Ministry of Statistics & P.I., Government of India as well as to the Registrar of Firms, Societies and Non-Trading Corporation, West Bengal.

Agenda Item No. 5 Declaration of the result of the voting relating to the proposed changes in the Regulations of the Memorandum of Association (MOA)

5.1 Members took note of the fact that the Council of the Institute, in its meeting held on 15th January, 2011, appointed Shri S. K. Iyer, Chief Executive (Admn. & Finance) to undertake all steps in connection with voting in respect of proposed changes of different clauses of the Regulations of the Memorandum of Association of the Indian Statistical Institute. Accordingly, after observing stipulated procedures, 991 ballot papers were sent to the eligible members of the Institute vide the notification No. CAF/3-2(a)/930 dated 28th June, 2011 with the request to return the ballot papers, duly voted, on or before 5-00 p.m. of 28th September, 2011. Out of those, 203 packets containing similar number of ballot papers, duly voted, were received.

5.2 Members also took note of the fact that counting of ballot papers were taken up on 15th November, 2011 at 11-00 a.m. in presence of the members of the Institute, who had attended the Counting Hall in Room No. 3.0 of R.A. Fisher Bhavan in response to the Notice No. CAF/3-2(a)/1135 dated 19th October, 2011. Out of 203 ballot papers, 39 ballot papers were returned to the Office of C.E. (A&F) by post after not being delivered to the members concerned and another 10 ballot papers were received beyond the stipulated date. As such, 154 valid ballot papers were taken up for counting and out of those, 6 ballot papers were cancelled because of the fact that forwarding letters accompanying the ballot papers were not signed/enclosed by the voters concerned. Thus, 148 ballot papers were taken up for clausewise counting and the result is shown in Annexure - I. In terms of clause 18.1 of the Regulations of Memorandum of Association (M.O.A.) of the Institute, only such changes which received the approval of three fourths of members voted, will be adopted, which comes to 116 in each clause. The Chief Executive (Admn. & Finance) placed the report containing the result, as aforesaid, in the Annual General Meeting for announcement before the members.

5.3 The Chief Executive (Admn. & Finance) announced that all the proposed changes in the clauses 3, 3.2, 5.3.2, 5.3.3 and 8 of the Regulations of the Memorandum of Association of the Institute have received the approval of more than three fourths of members voted and proposed that the same be adopted by the General Body in terms of the provisions of clause 18 of the Regulation of the Memorandum of Association of the Institute. The House unanimously adopted the same.

5.4 (R) **It was unanimously resolved by the General Body that changes in the clauses 3, 3.2, 5.3.2, 5.3.3 and 8 of the Regulations of the Memorandum of Association of the Institute, which had received approval of more than three - fourths of the members voting as per Annexure - I, be adopted and necessary statutory actions be taken up by the Institute for implementation of the same.**

Agenda Item No. 6 **Miscellaneous (if any) with the permission of the chair**

M.1 Dr. Tapas Basu expressed his happiness over the fact that Council Section is switching from conventional postal communication to electronic mail which he had received. In this connection, he requested the Director to provide computer facility for all General Body members who do not have computer at home so that they could check the e-mail communication even by way of making some payment. The Director assured that any General

Body member could go to the CSSC lab to check the e-mail and CSSC would allow them without any payment for which he would give necessary instruction to CSSC. Dr. Debashis Bhattacharya thanked the Director for his generous attitude towards the members. Prof. Shibdas Bandopadhyay suggested that facilities available for the General Body members in case of Guest House accommodation and Library use should be explicitly stated particularly in the notice boards of Guest House and Library located at the Headquarters and other centres. The Director assured that the matter would be looked into for consideration.

- M.2** Dr. Debashis Bhattacharya expressed his satisfaction over the fact that the Director had taken tremendous initiative to extend the academic activities in different parts of the country like Tezpur and Chennai apart from other good things. Considering his own emotional attachment with the Giridih activities, Dr. Bhattacharya wanted to know the plan of action for improving the activities of Giridih Branch. The Director informed that a Committee was constituted for the purpose and the report of the Committee was scheduled to be placed in the last Council meeting held on 4th November, 2011 but it was felt by the Council that some more thoughts should be put in as several communication from different corners poured in. Hence, the Council decided that the matter be placed in a subsequent meeting of the Council. He assured the members that once the Council finally decide something on this issue, he would inform the General Body members.

There being no other matter to discuss, the meeting ended with thanks to the Chair.

Sd/- **Bimal K. Roy**
(Director)

Sd/- **M.G.K. Menon**
(President)

ANNEXURE - I

INDIAN STATISTICAL INSTITUTE

Result of counting of votes in respect of proposed changes of different clauses of the Regulations of the Memorandum of Association of the Institute

(Ref. : Counting Date 15th November, 2011)

Clauses No.	Approved	Not Approved	Not Voted	Cancelled	Total Voting
(1)	(2)	(3)	(4)	(5)	(6)
3	146	1	1	0	148
3.2	146	1	1	0	148
5.3.2	127	10	10	1	148
5.3.3	125	12	6	5	148
8	143	5	0	0	148

1.	Total Members voted	-	154
2.	Ballot papers cancelled because of the fact that the accompanying forwarding letters were not enclosed/signed	-	6
3.	Total valid votes counted	-	<u>148</u>